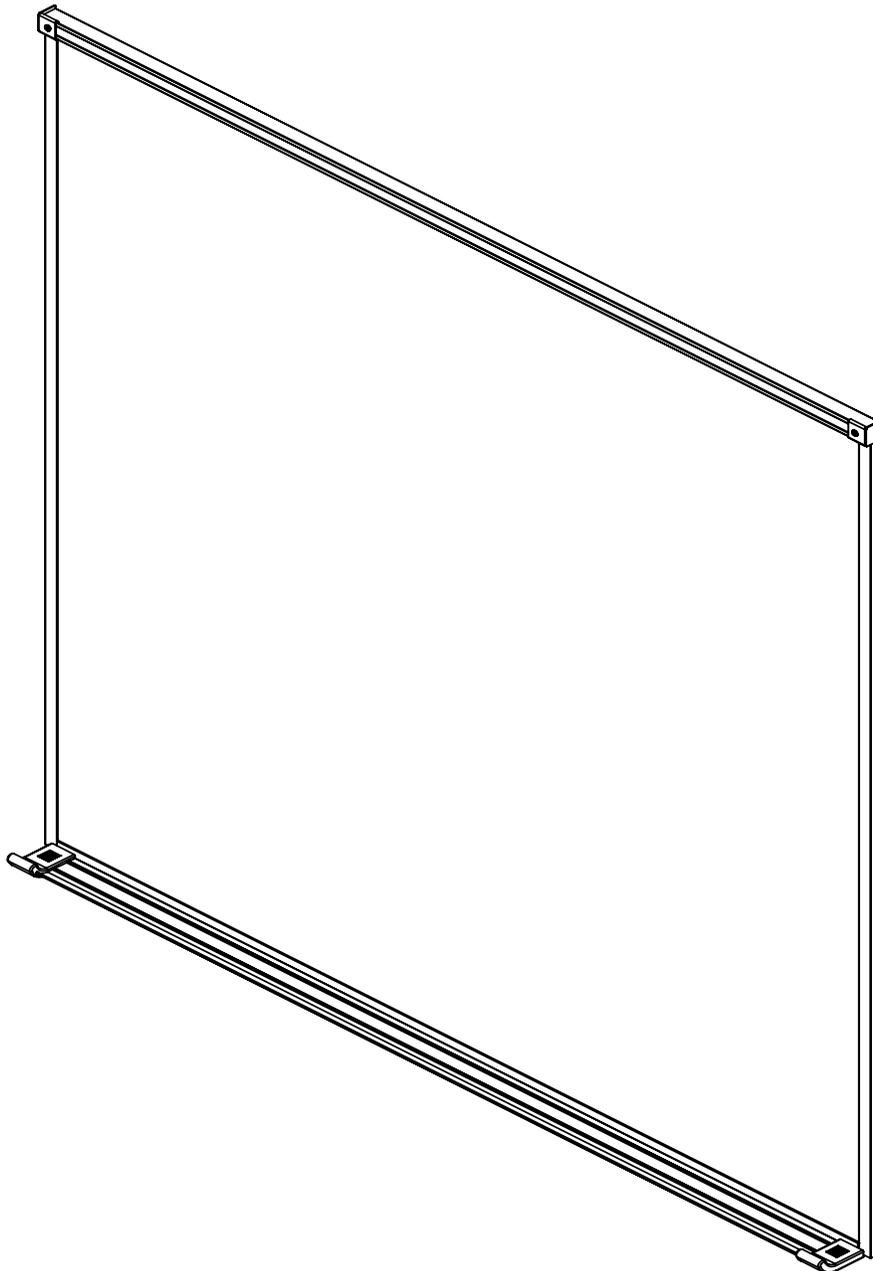


Porcelain Steel Whiteboard - Deluxe Aluminum Trim



Part Numbers: 202AD-25, 202AG-25, 202AH-25, 202AK-25



ASSEMBLY INSTRUCTIONS
DO NOT THROW AWAY!

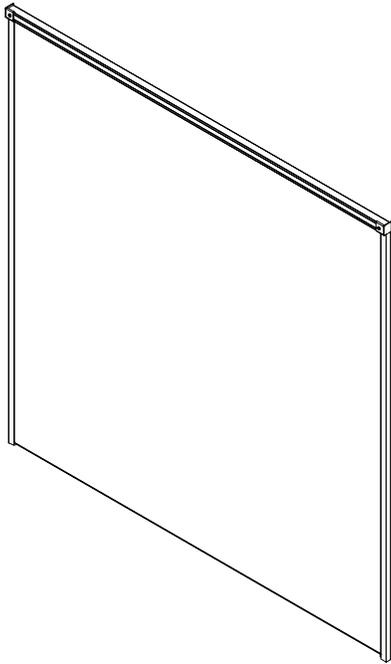


**INSTRUCCIONES DE
ENSEMBLAJE**
NO LA TIRE

**INSTRUCTIONS DE
MONTAGE**
NE PAS JETER

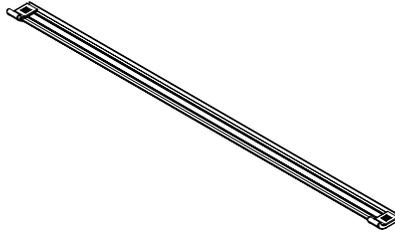
Parts List

Pre-Assembled Board
(4' x 4', 4' x 6',
4' x 8' or 4' x 10')



x 1

Board Tray
(4', 6', 8' or 10'L)



x 1

Hardware

Map Rail Screws



x 2

5/8" Self-Tapping Screws



x3 (4' x 4')
x4 (4' x 6')
x5 (4' x 8')
x6 (4' x 10')

1 1/4" Screws



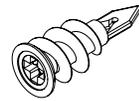
x3 (4' x 4')
x4 (4' x 6')
x5 (4' x 8')
x6 (4' x 10')

Concrete/Masonry Anchors



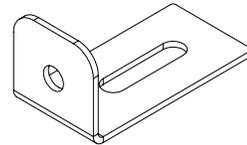
x3 (4' x 4')
x4 (4' x 6')
x5 (4' x 8')
x6 (4' x 10')

Drywall Anchors



x3 (4' x 4')
x4 (4' x 6')
x5 (4' x 8')
x6 (4' x 10')

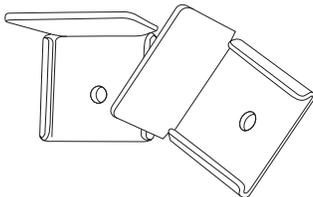
L-Clips



x3 (4' x 4')
x4 (4' x 6')
x5 (4' x 8')
x6 (4' x 10')

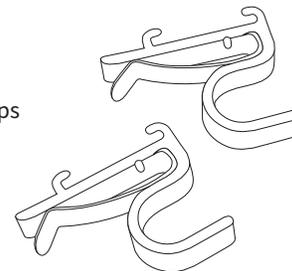
Accessories

Map Rail Ends



x 2

Map Rail Hook Clips



x 2

WARNINGS AND DISCLAIMERS

Review full assembly instructions and check that all parts are present before beginning assembly. Heavy or large furniture may require multiple persons in order to properly assemble. If you have questions regarding assembly, contact the manufacturer before continuing. Damage due to incorrect assembly may not be covered by warranty. Do not use product unless all screws are tight. Check all screws for tightness at least every six months. If parts are broken, missing, damaged, or worn, stop use of the product until repairs are made by your dealer using factory authorized parts.

ADVERTENCIAS Y RENUNCIAS

Por favor leer las instrucciones previo a comenzar el proceso de ensamblaje o instalacion. Asegure que cuenta con todas las partes y materiales necesarios. Es posible que los muebles y tableros grandes o pesados, requieran mas de una persona para ensamblarlos/ instalarlos correctamente. Si tiene alguna duda o consulta, comuniquese directamente con el fabricante antes de continuar con el proceso de armado / instalacion del producto. La garantía no cubre daños por errores cometidos durante el proceso de ensamblaje / instalacion. Asegurese de que los tornillos esten ajustados antes de usar el producto. Se recomienda revisar los tornillos periódicamente, por lo menos cada seis meses y asegurarse de que estén bien ajustados. Por favor detenga el uso del producto si hay partes con fallas, rotas o deterioradas con tiempo. Contacte a su distribuidor para que replacen las partes o realicen las reparaciones necesarias con repuestos autorizadas por el fabricante.

AVERTISSEMENTS

Avant de commencer l' assamblage veuillez consulter les instructions complètes et vérifier si vous avez toutes les pièces nécessaires. Il est possible que plusieurs personnes soient nécessaires pour assemble des meubles grand ou lourds. En cas de doute sur l' assamblage contactez le fabricant avant de continuer. Les dommages encourus pendant l'assamblage ne seront pas couvert par la garantie. Ne pas utiliser le produit sans vérifier que tous les vis soient serrées. Vérifiez que les vis sont serrées au moins tous le 6 mois. Si aucune pièce se casse, manque, est endommagée ou usée, arrêtez d' utiliser de produit jusqu'à ce que le vendeur le repaire a l'aide de pièces autorisées par la fabricant.

WARRANTY

For full product warranty details, please visit:

Para obtener información sobre la garantía del producto, consulte este sitio (ingles):

Pour plus d'informations sur la garantie du produit, consultez ce site (anglais):

<https://moorecoinc.com/warranty>

NEED HELP?

For assistance, contact us by filling out the "Contact Us" form on our website. Select "Installation Assembly Help," and we will respond directly.

www.moorecoinc.com/contact-us/



MOORECO™

WATCH THE VIDEO!

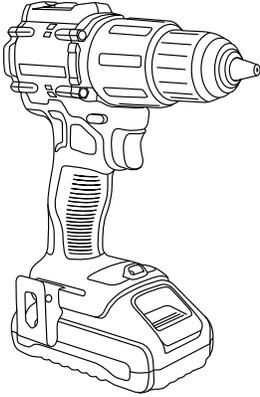
Scan the QR Code or click on the link below to watch this installation on YouTube!

https://www.youtube.com/watch?v=3x4_5X-Cv1Y

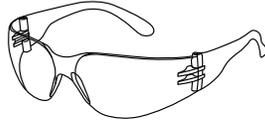


TOOLS & SAFETY

Here is a list of tools and safety equipment recommended for a successful and safe installation.



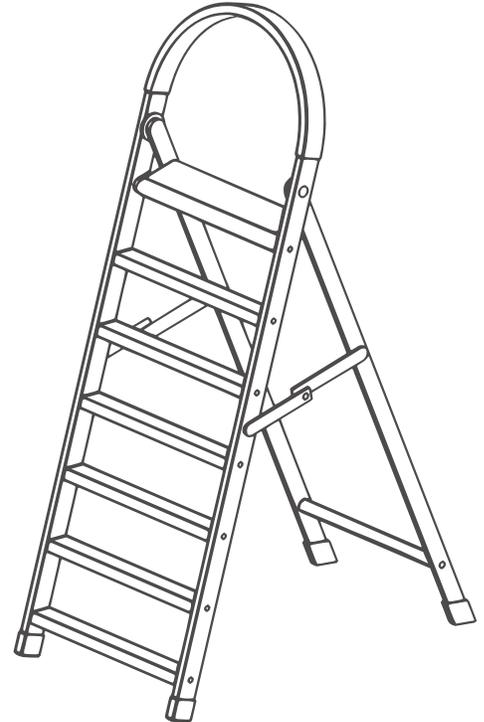
Power Drill



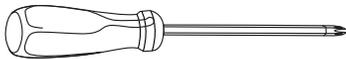
OSHA Approved Safety Goggles



Work Gloves



OSHA Approved
Step Ladder or Step Stool
(3' to 6' Recommended)



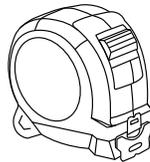
Hand Held #3 Phillips Screwdriver



#3 Phillips Screwdriver Bit



1/4" Standard Drill Bit
(Drywall Installation)



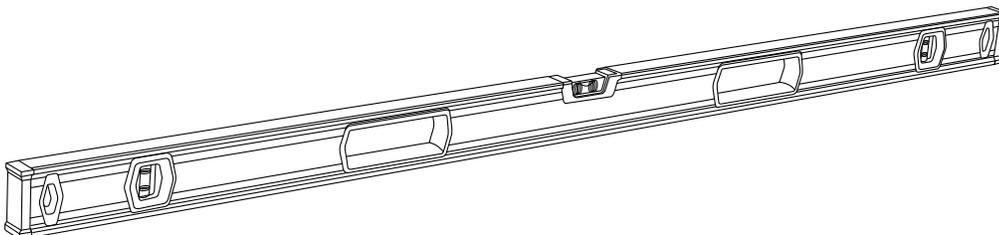
Measuring Tape (Minimum 8')



5/16" Masonry Drill Bit
(Concrete/Brick Wall Installation)



Pencil or Marking Tool



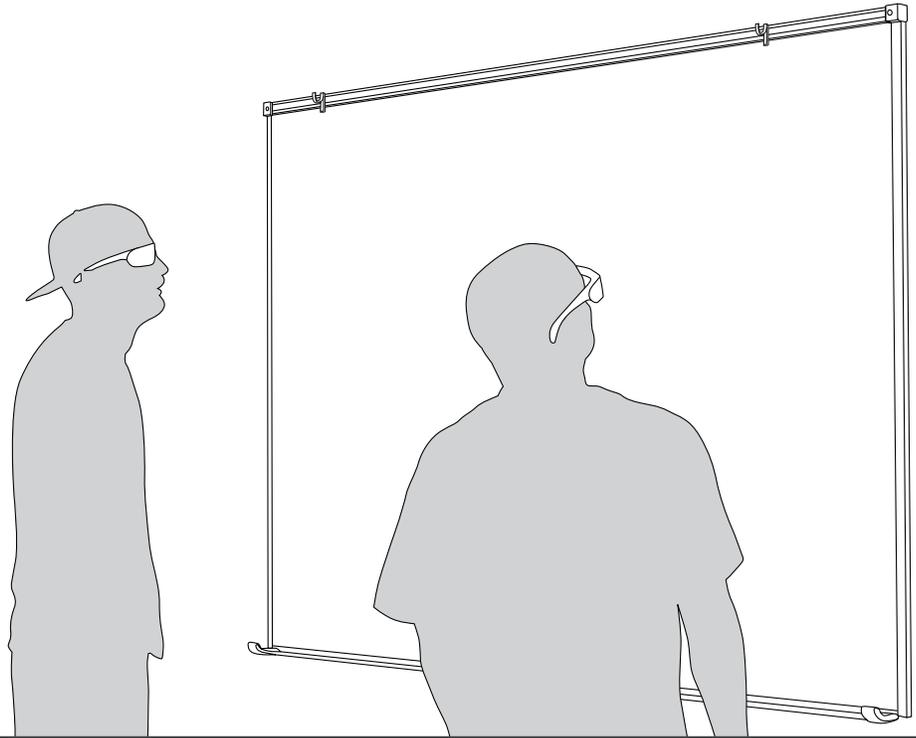
Level
(4' to 6' Recommended)

PREFACE 1

Assembly and Installation Guide

Note:

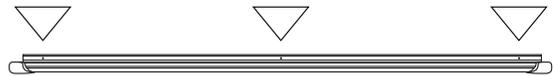
- Installation steps are the same for all board sizes.
- Two people are required for this process.
- Ensure all safety gear is worn during installation.



PREFACE 2

Depending on the board size (4'x4', 4'x6', 4'x8' or 4'x10'), the number of pre-drilled holes in the tray will vary from 3 to 6 holes respectively.

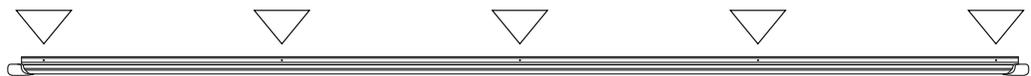
4' board tray — 3 pre-drilled holes



6' board tray — 4 pre-drilled holes



8' board tray — 5 pre-drilled holes



10' board tray — 6 pre-drilled holes

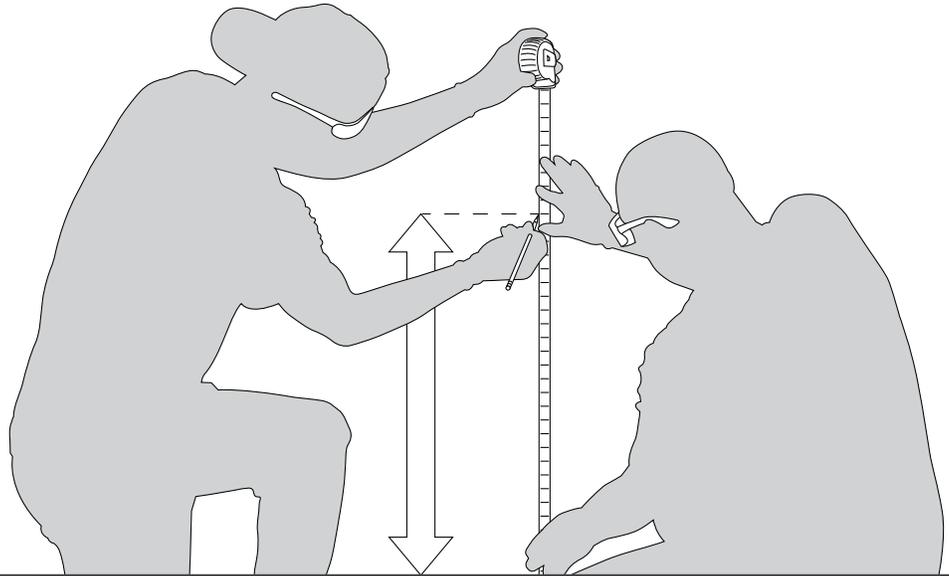


STEP 1

Prepare for Installation

1. Verify that you have all required hardware and tools.
2. Measure the height and width placement for the board on the wall.
3. Mark the measurements on the wall.

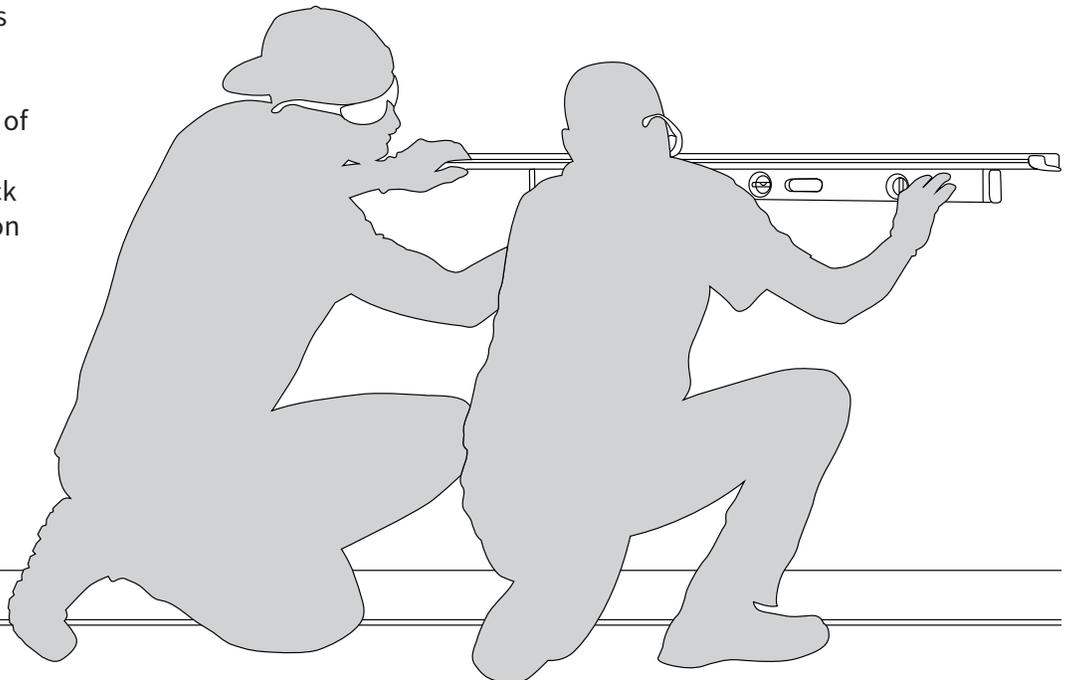
Note: Determine desired tray position by measuring from the floor. Ideal ergonomic tray position may vary based on the typical user. Once this is determined, mark where the bottom of the tray will be.



STEP 2

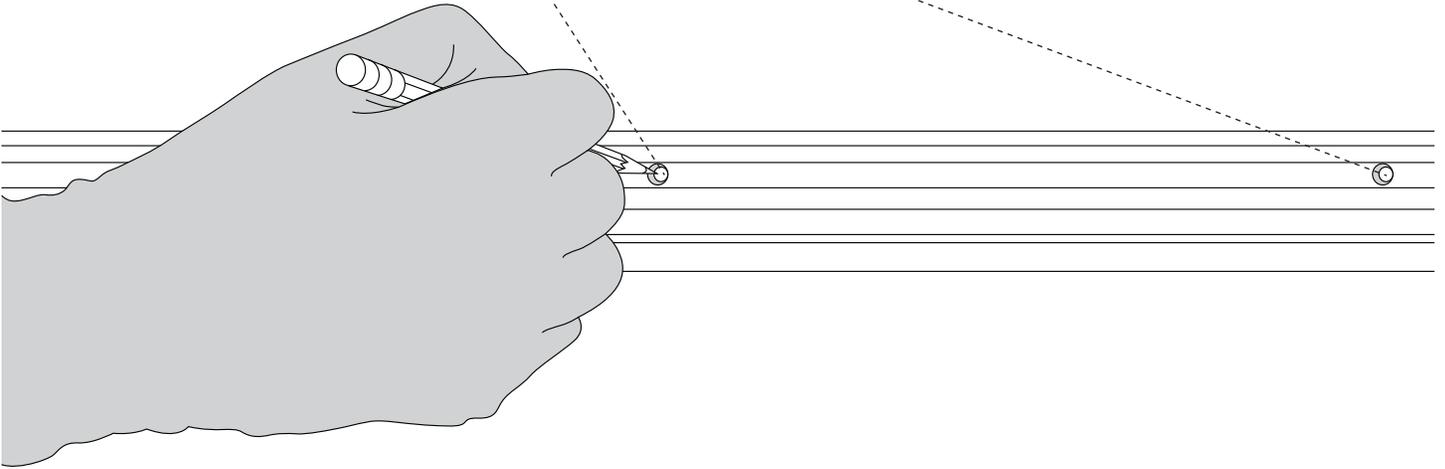
Align the Tray

- Position the tray at the marked spot.
- Use a level to ensure it is straight.
- Make a series of marks spanning the full length of the tray, so that the tray can be easily placed back in the same level position in later steps.



STEP 3

Mark the wall through the pre-drilled holes in the tray.



STEP 4

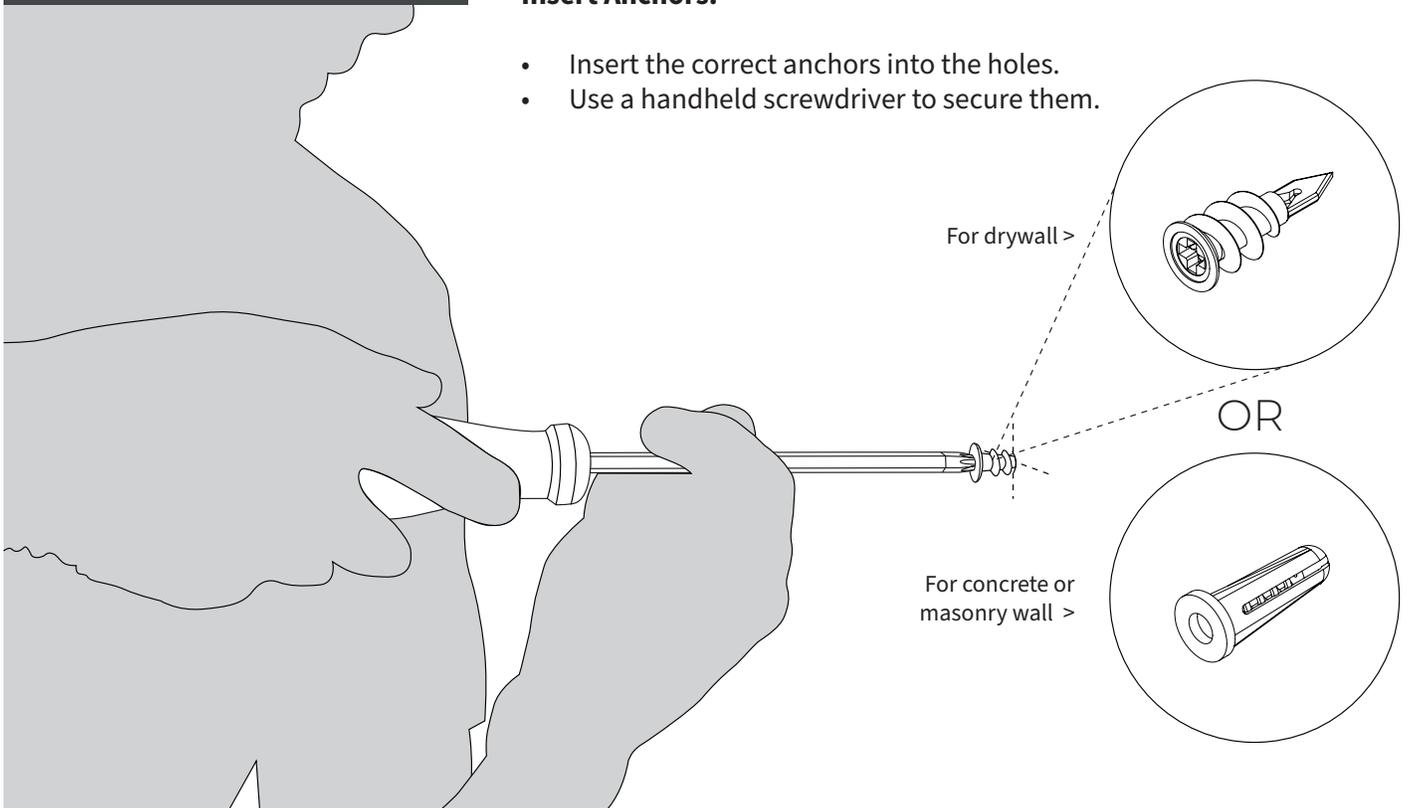
Drill Holes: For drywall, use a power drill with a 1/4" bit.
For concrete, use a power drill with a 5/16" bit.



STEP 5

Insert Anchors:

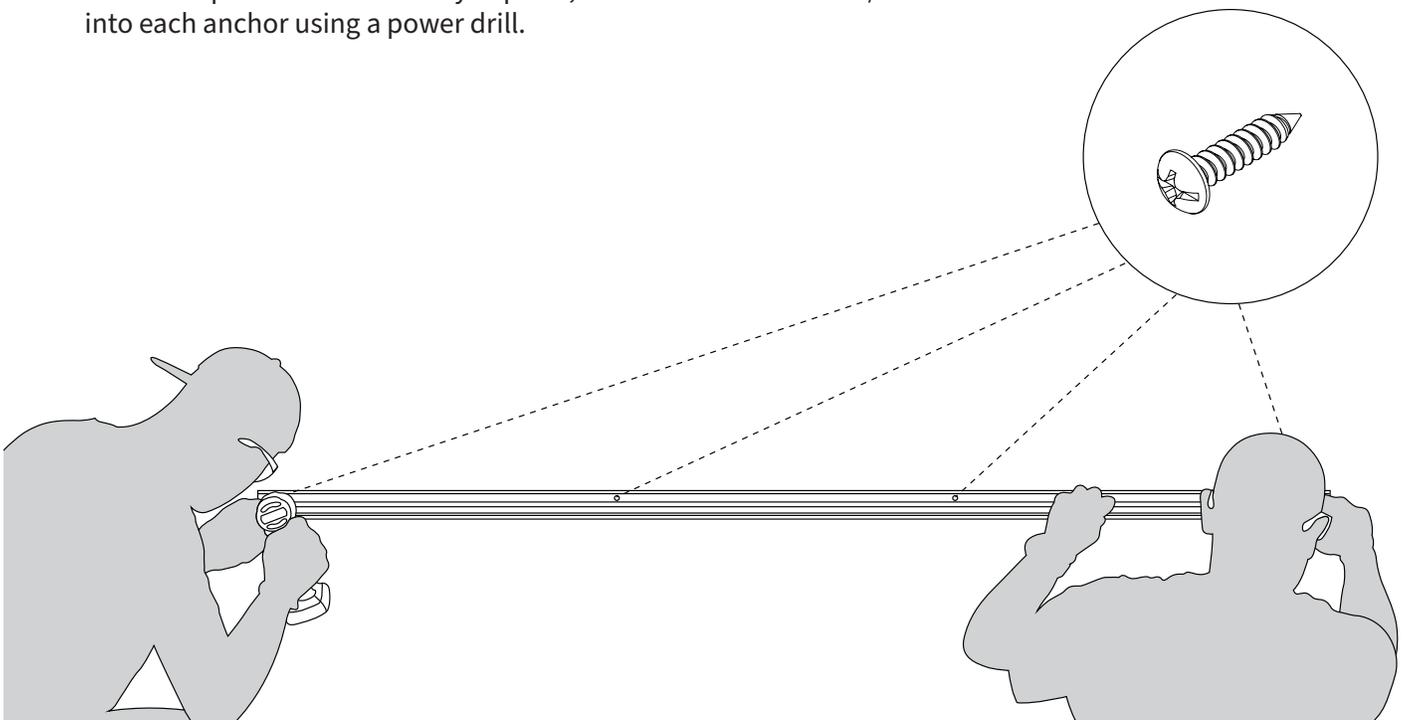
- Insert the correct anchors into the holes.
- Use a handheld screwdriver to secure them.



STEP 6

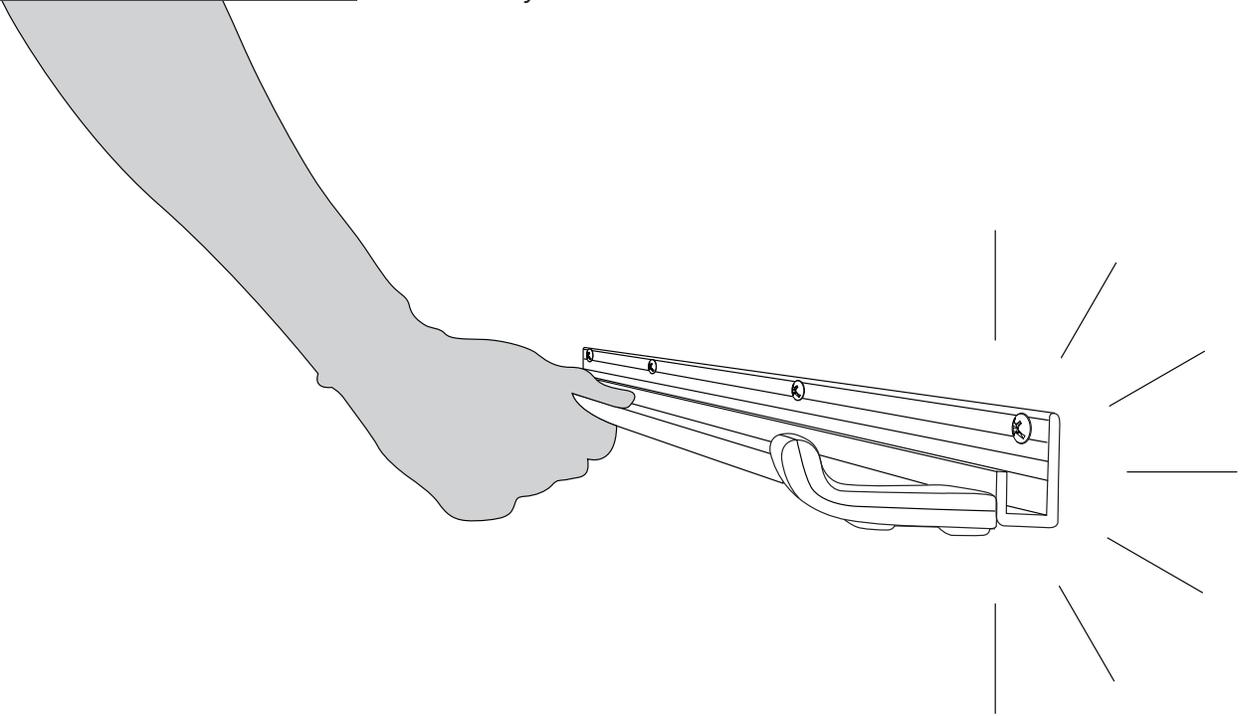
Attach the Tray:

- While one person holds the tray in place, the other inserts the 1 1/4" screws into each anchor using a power drill.



STEP 7

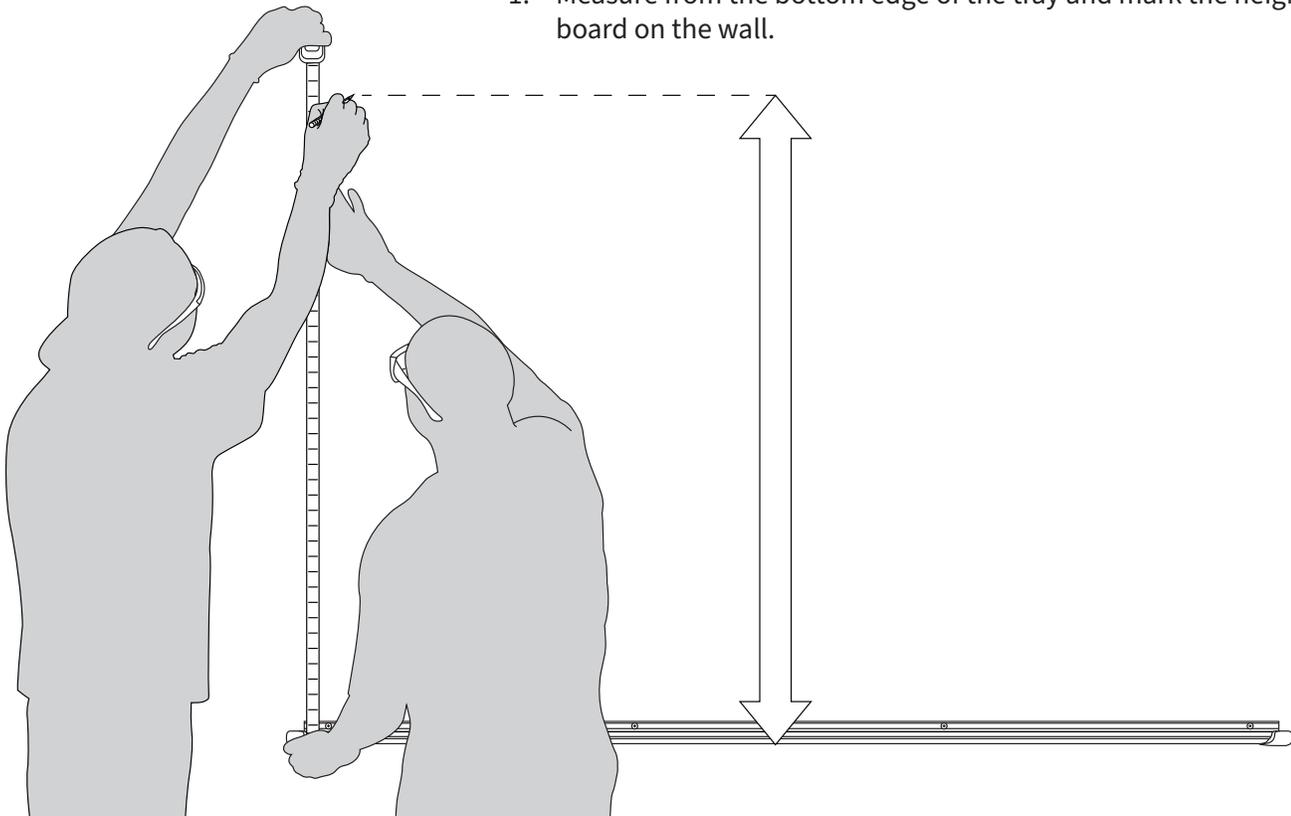
Board tray is installed.



STEP 8

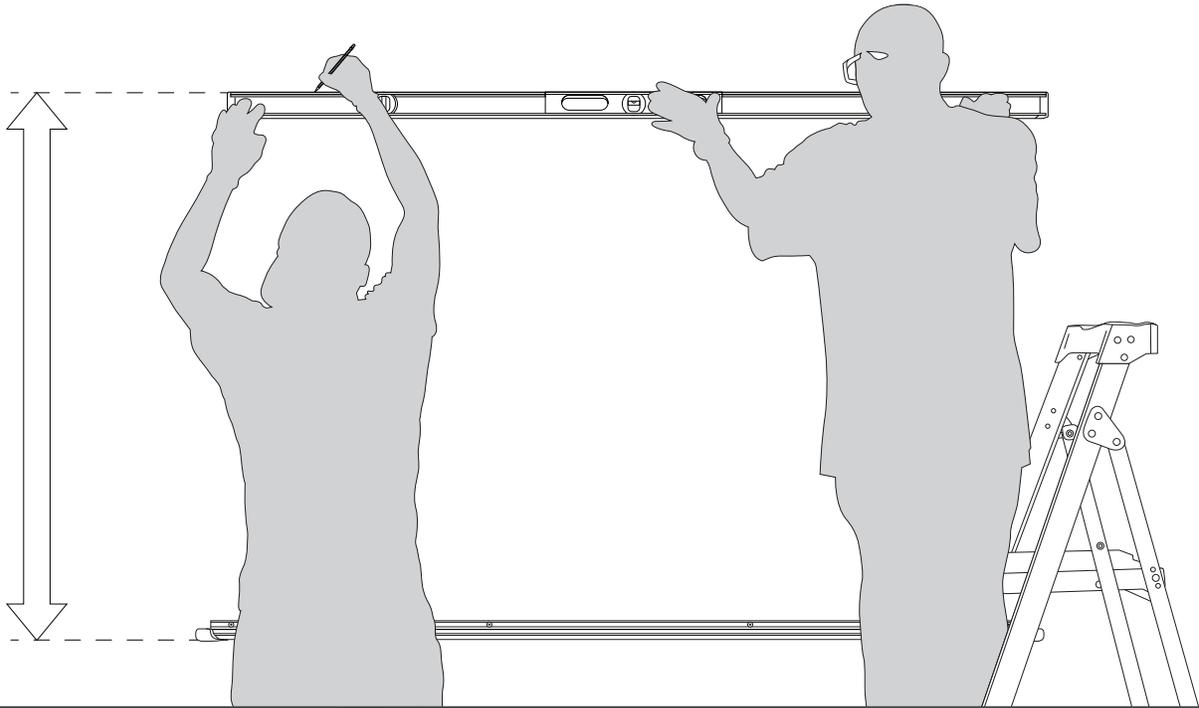
Marking the Board Placement:

1. Measure from the bottom edge of the tray and mark the height of the board on the wall.



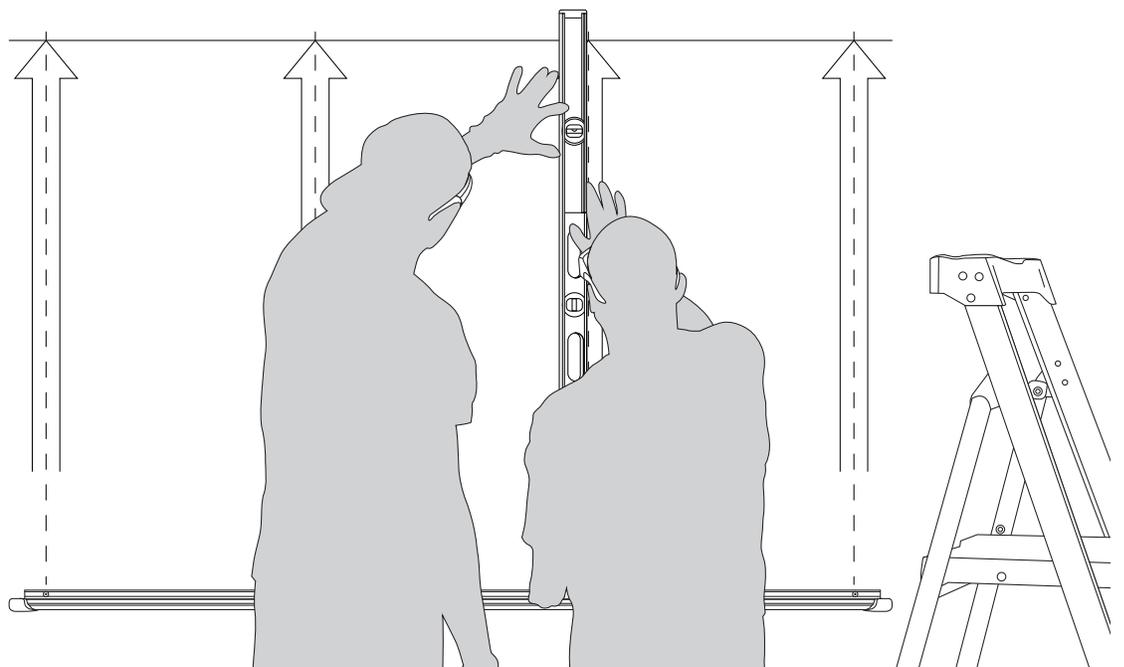
STEP 9

Marking the Board Placement: Use a level to draw a horizontal line matching the board's width.



STEP 10

Marking the Board Placement: Use the level to make vertical marks that align with the pre-drilled tray holes. Carry the vertical marks slightly above the horizontal top mark. This intersection of marks will create crosshair marks where the L-clips will be installed.

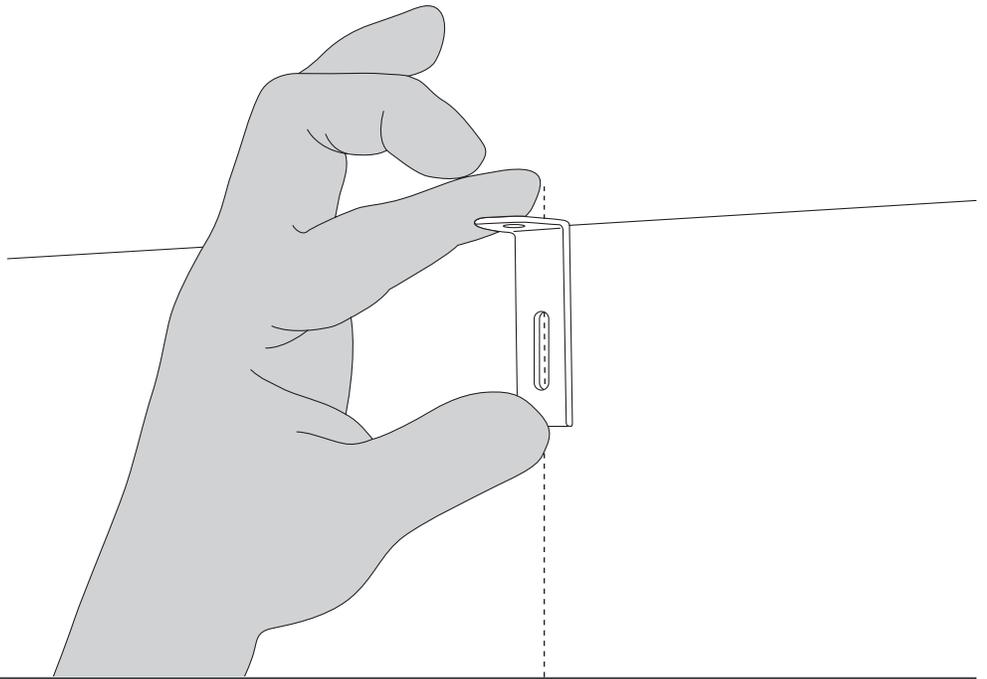


STEP 11

Install L-Clips:

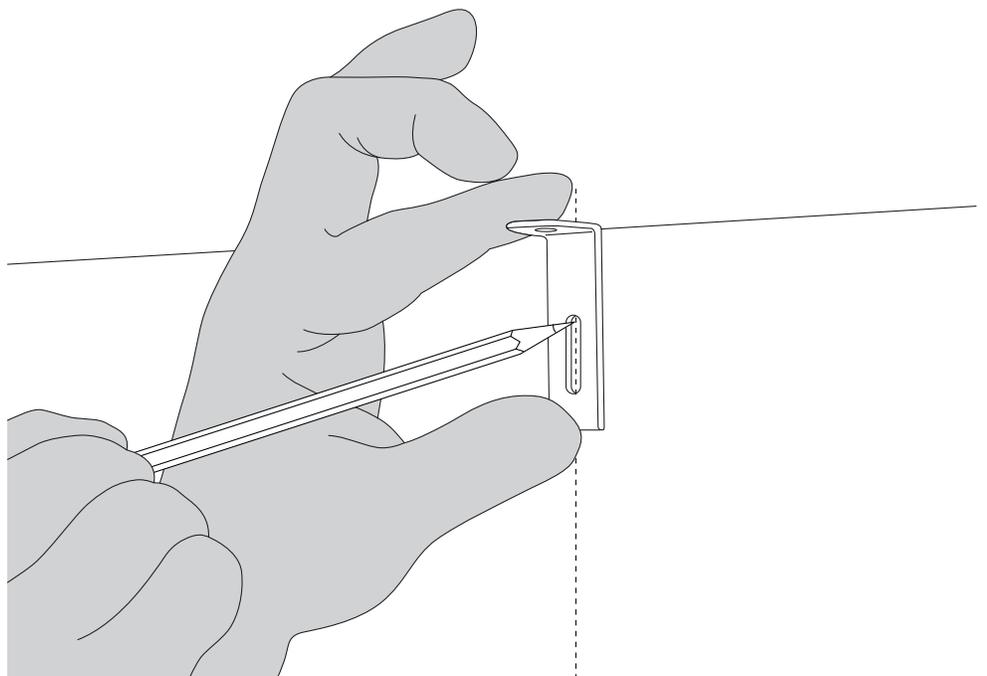
Align the L-Clip with the drawn lines as shown. The top of the L-Clip should align with the horizontal top mark where the board will be.

And the side-to-side placement of the L-Clip should be center-aligned with the vertical crosshair marks (which also align with the holes from the bottom tray).



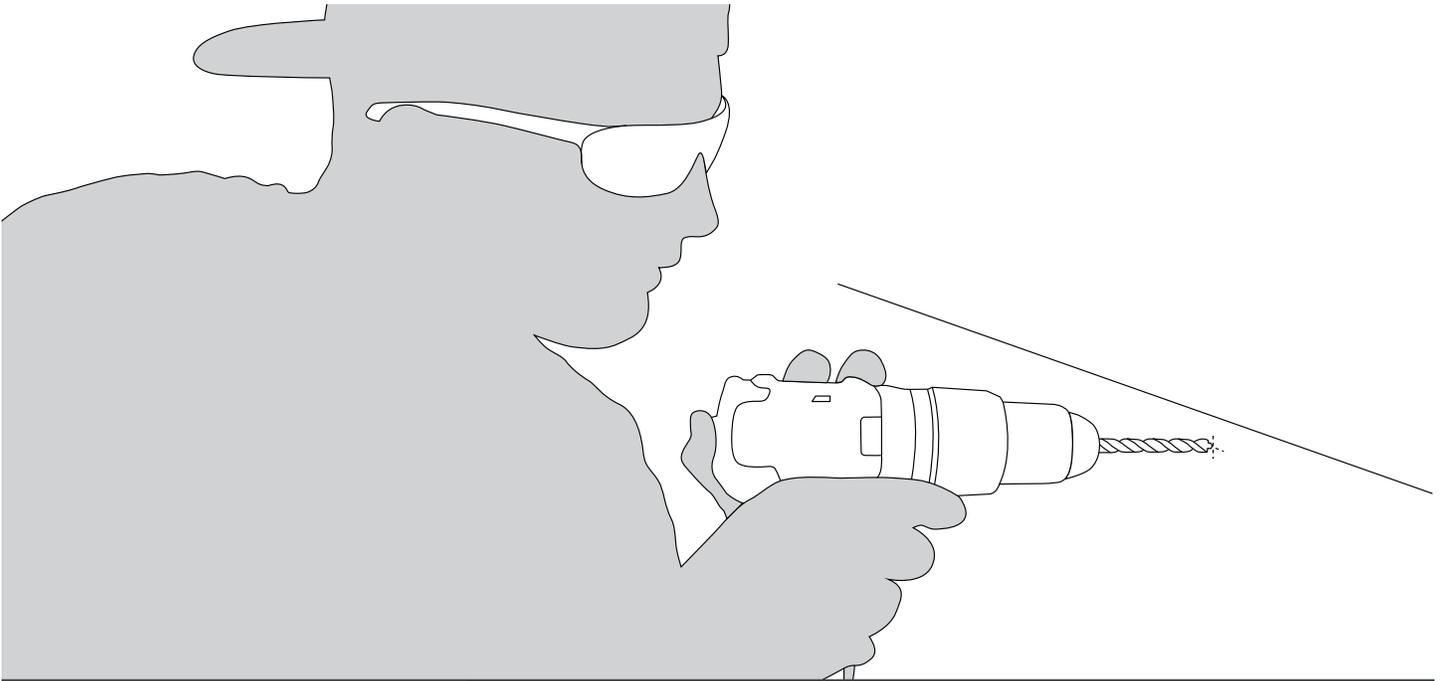
STEP 12

Mark the top of the L-Clip slot on the wall.



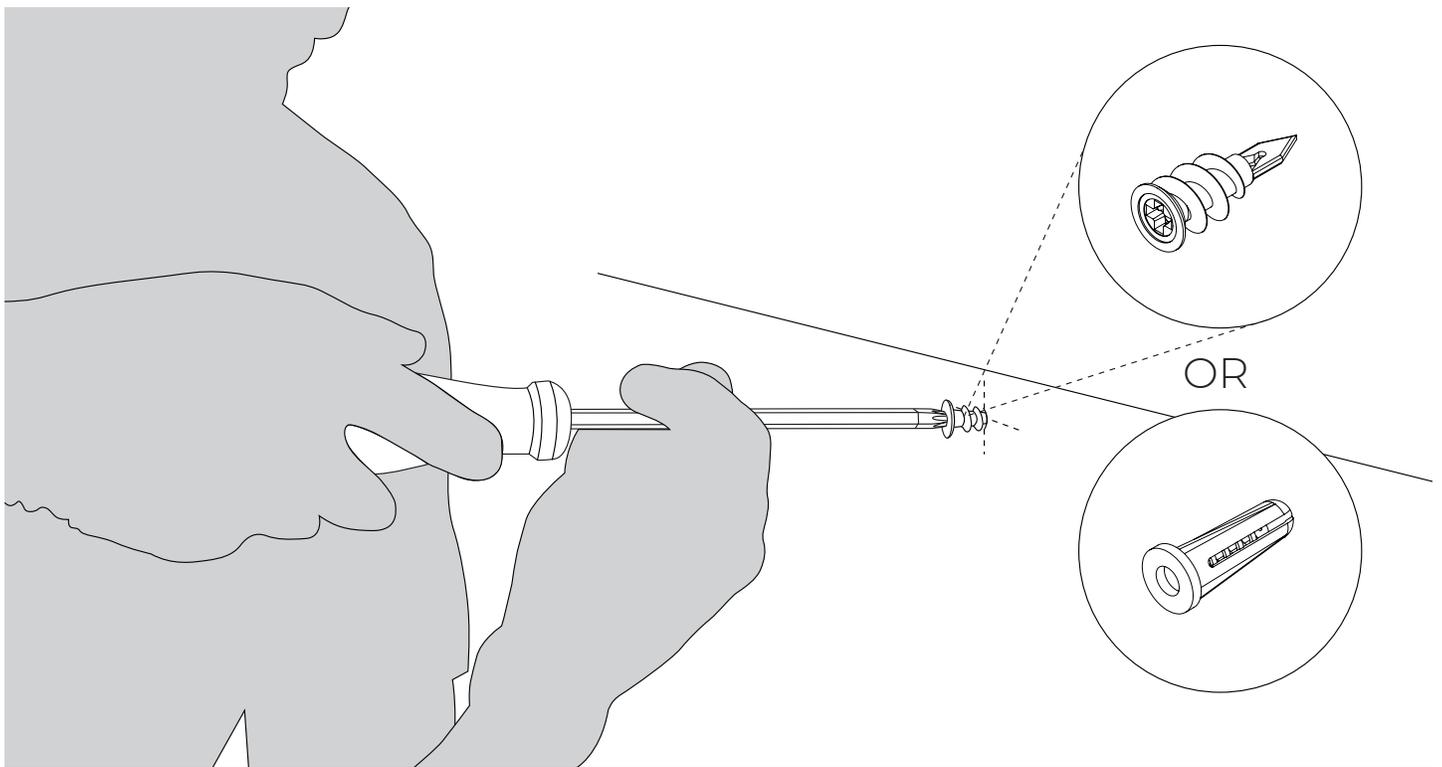
STEP 13

Drill hole at the point where the top of the L-Clip slot was marked.
Note: This mark should be situated 1/2" below the top horizontal mark.



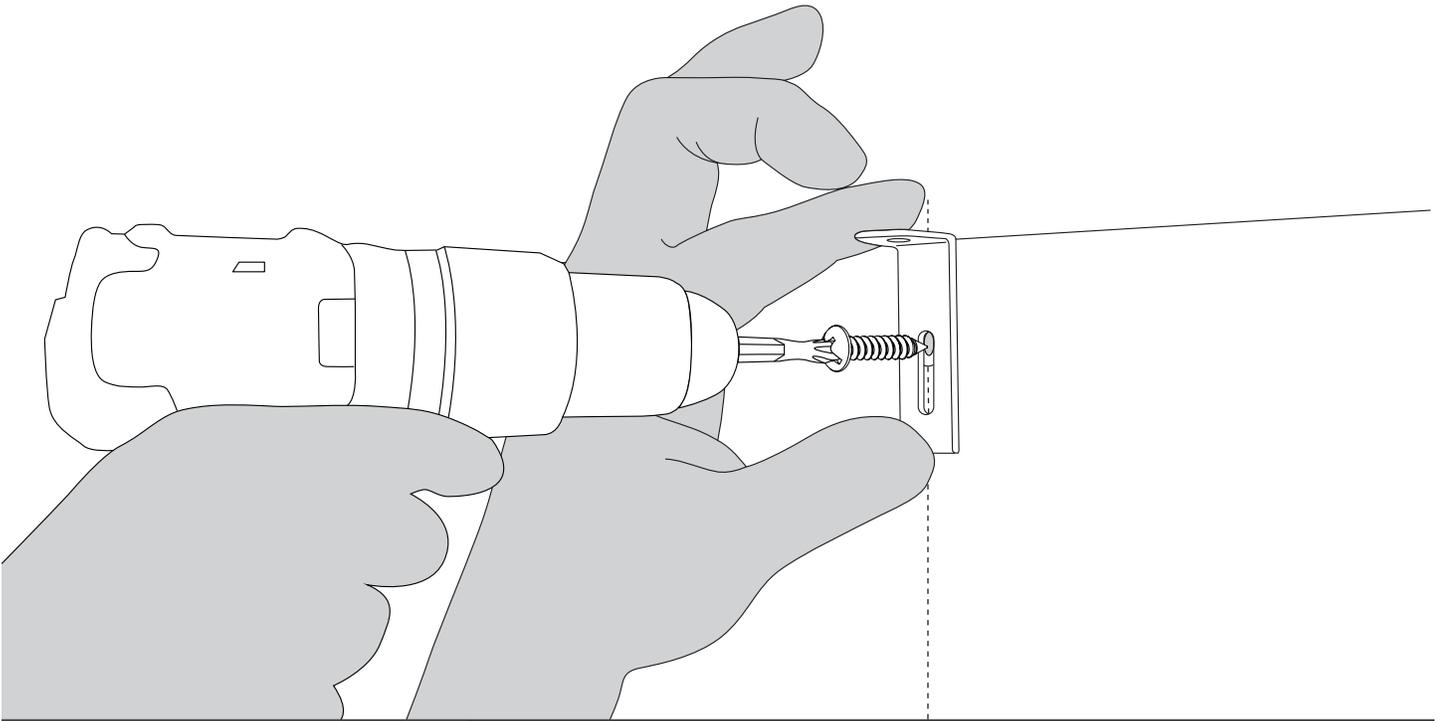
STEP 14

Insert appropriate anchor, either drywall (top illustration) or concrete (bottom illustration). Use a handheld screwdriver to secure it to the wall.



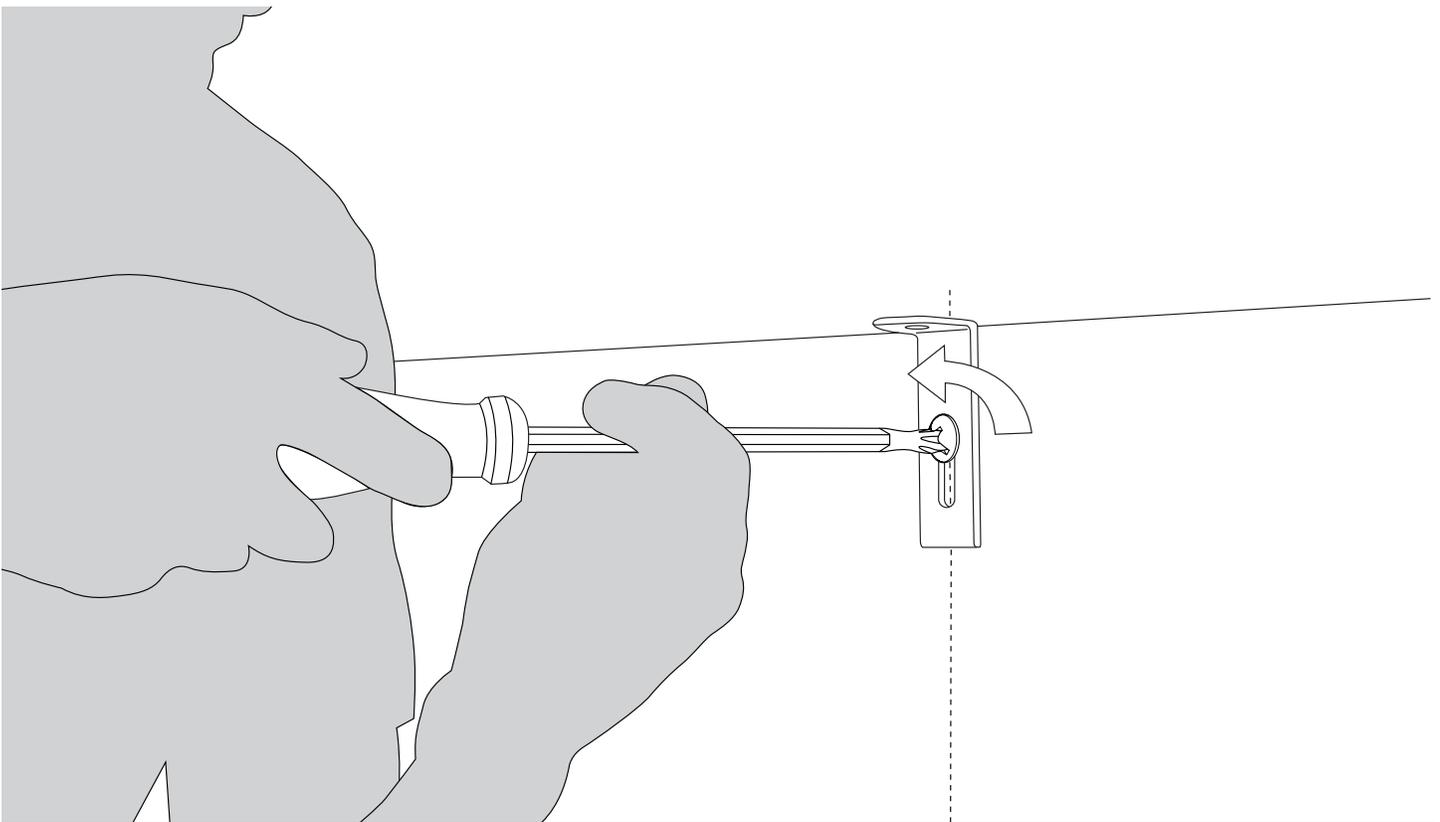
STEP 15

Attach the L-Clip to the wall with a 1 1/4" screw using a power drill.



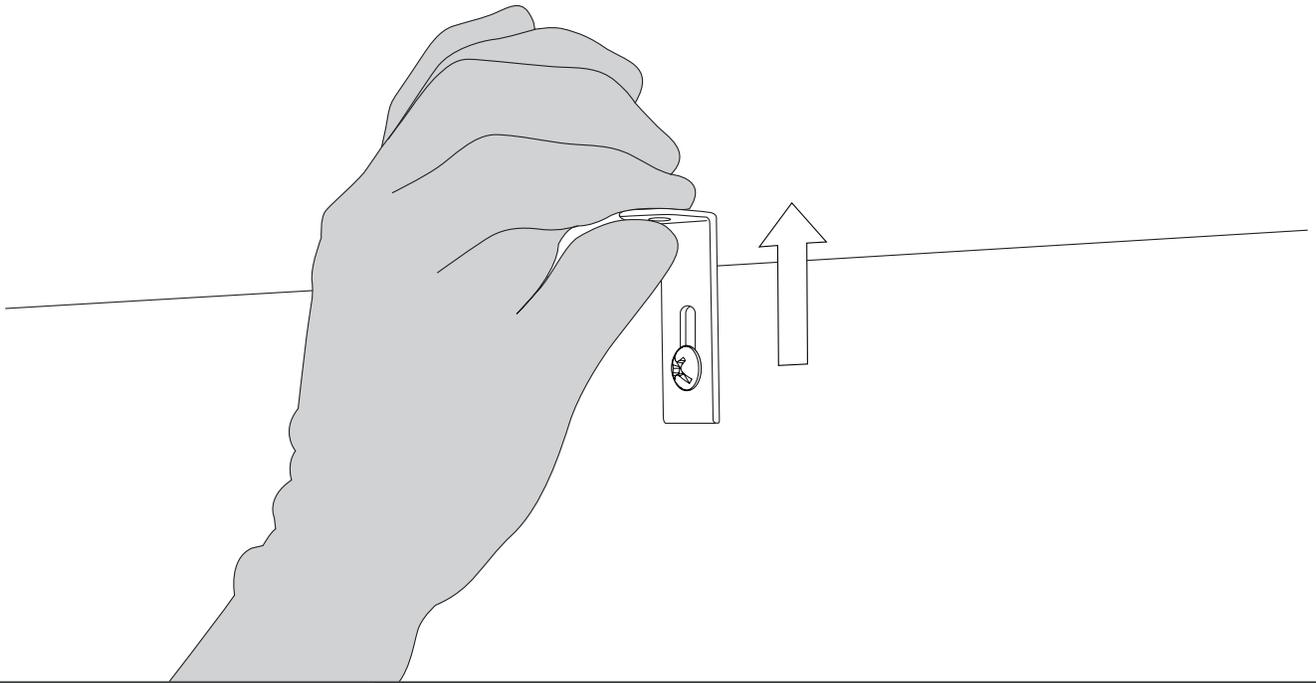
STEP 16

Loosen the screw slightly (approximately a half-turn) with a handheld screwdriver so the L-Clip has just enough tension to move up and down.



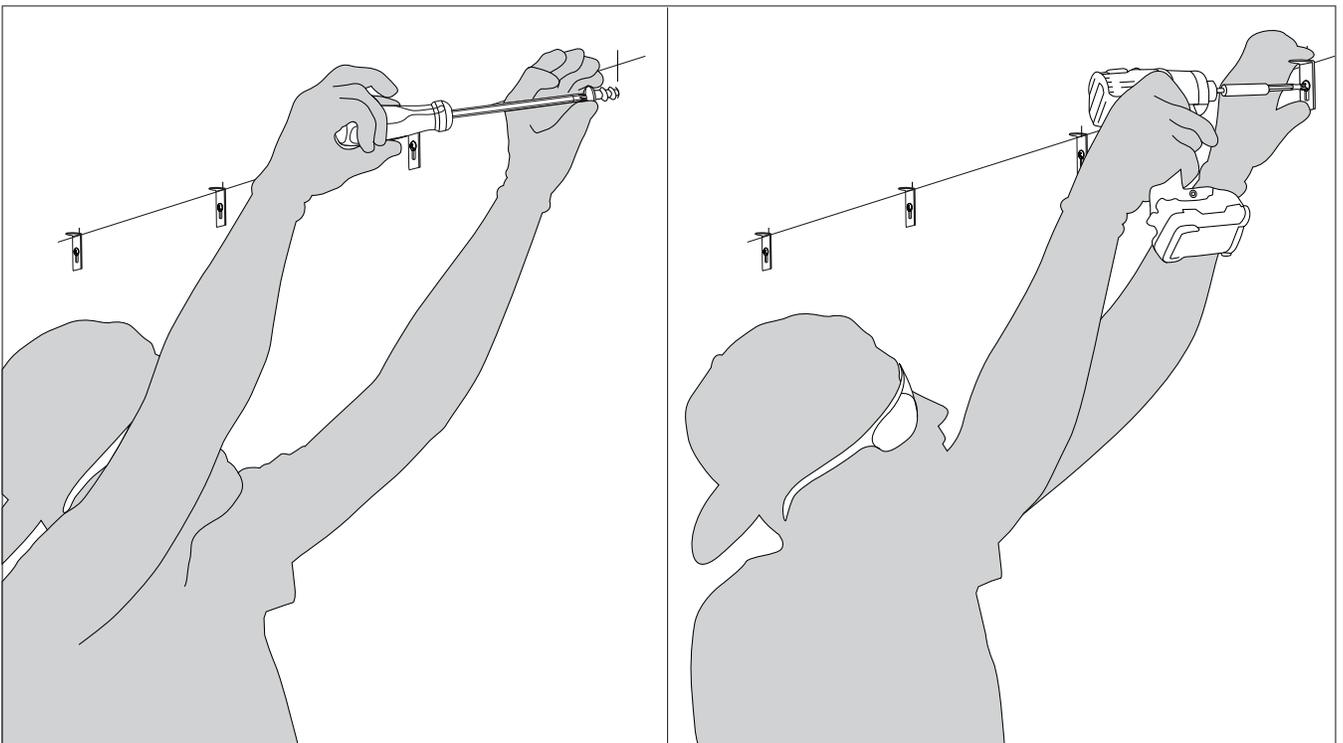
STEP 17

Slide the L-Clip upward, to where the screw head is situated at the bottom of the L-Clip slot.



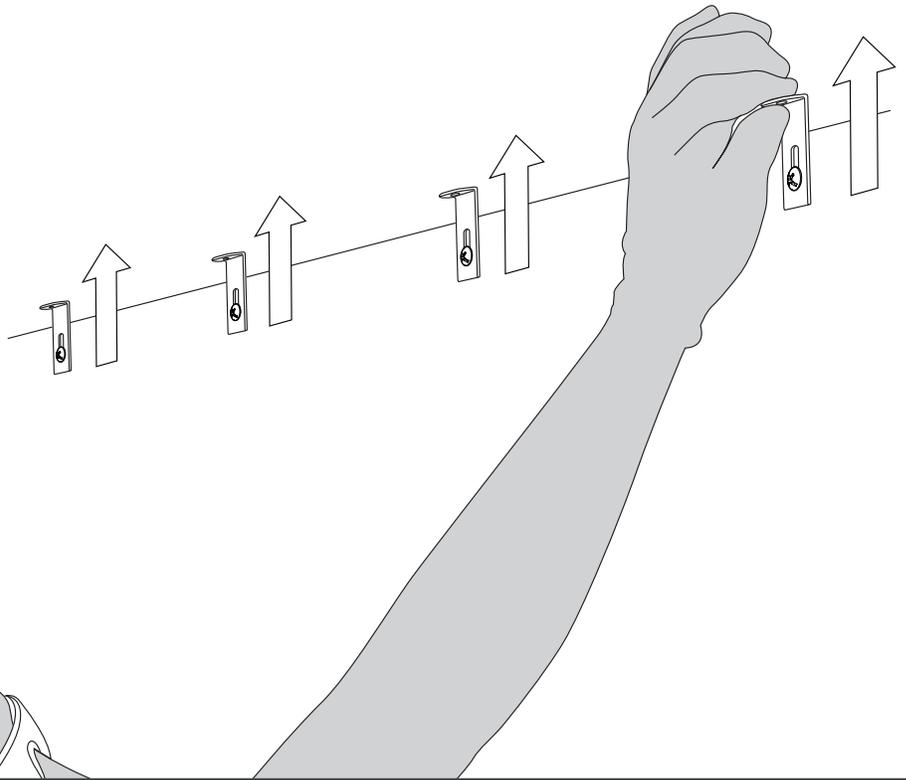
STEP 18

Repeat Steps 11 through 17 until all L-Clips are installed.



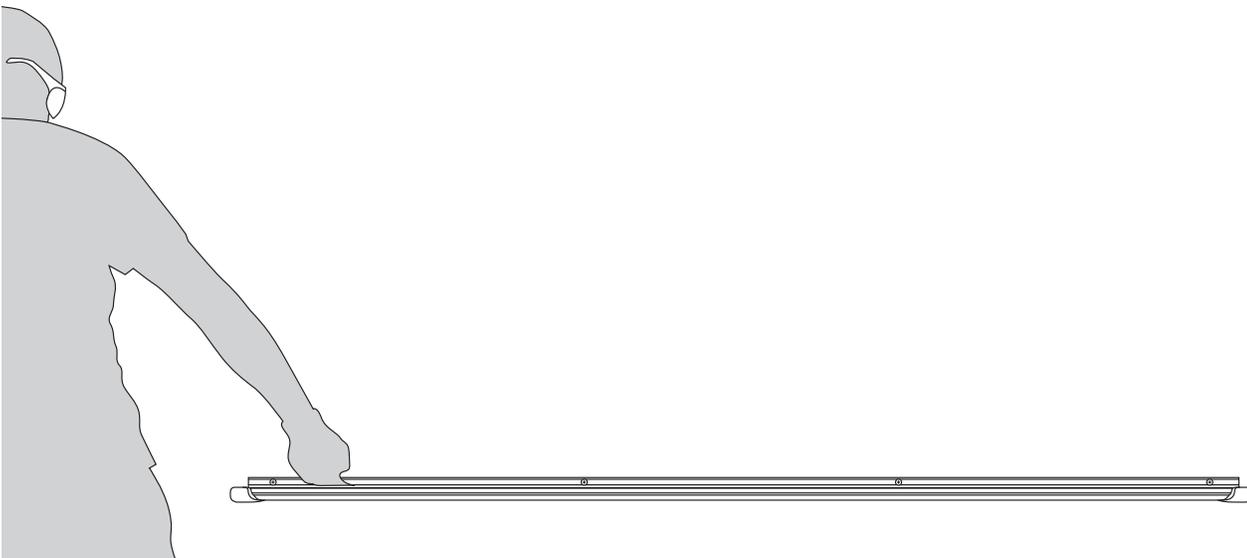
STEP 19

Slide all of the L-Clips upward, to where they can receive the board.



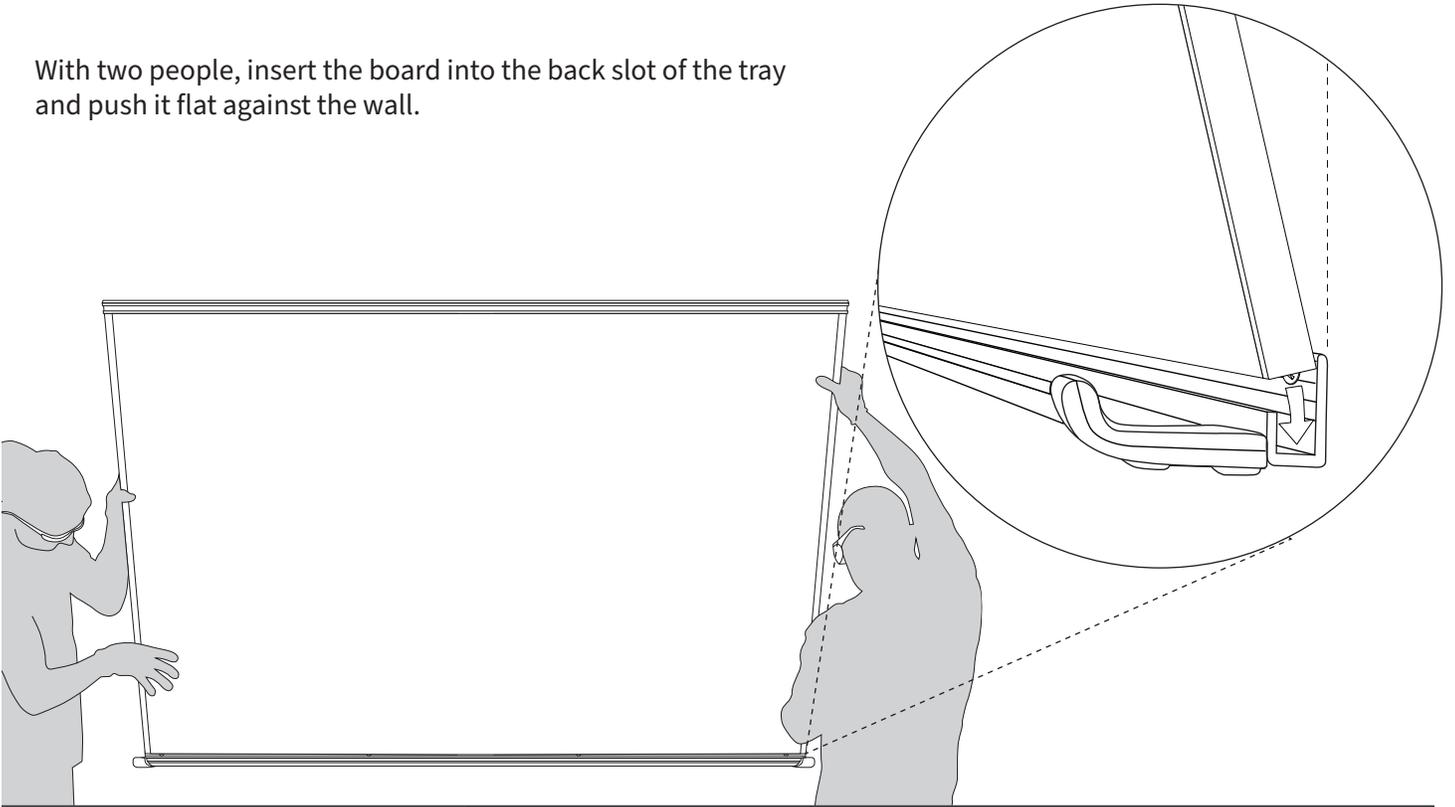
STEP 20

Sweep any debris out of the bottom tray's slot, to ensure the board will drop into position without any obstructions.



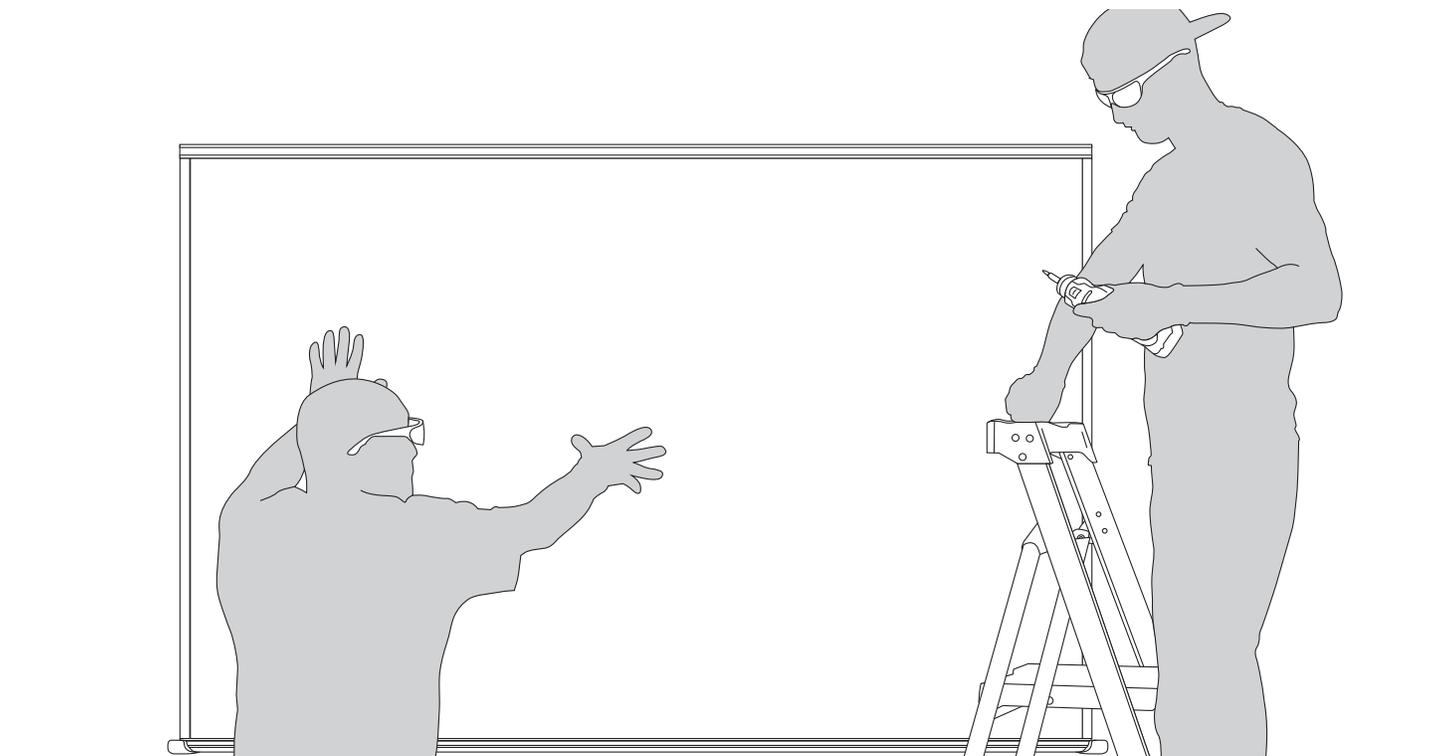
STEP 21

With two people, insert the board into the back slot of the tray and push it flat against the wall.



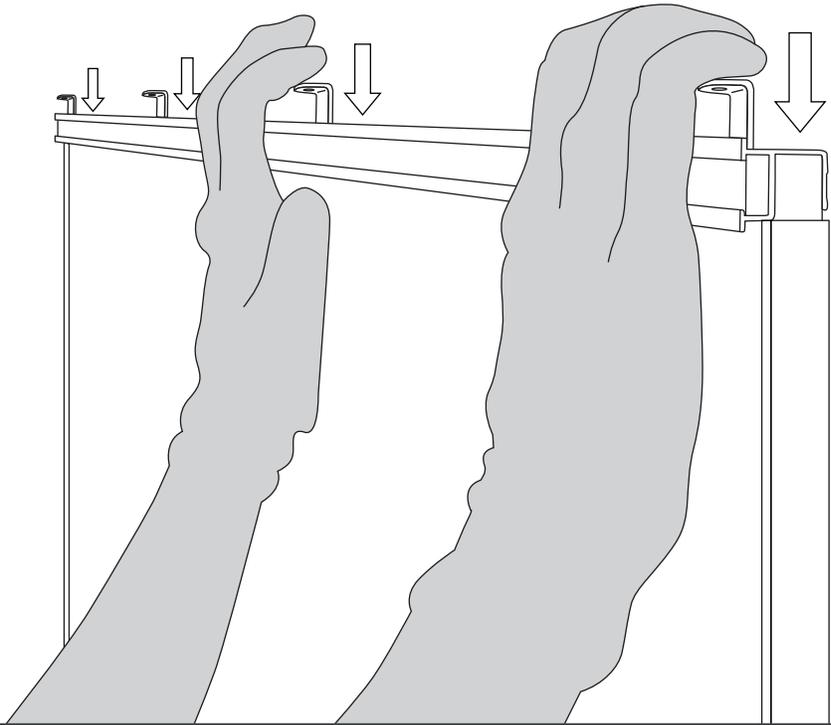
STEP 22

While one person holds the board, the other installer will need to use a step ladder or step stool in the following steps.



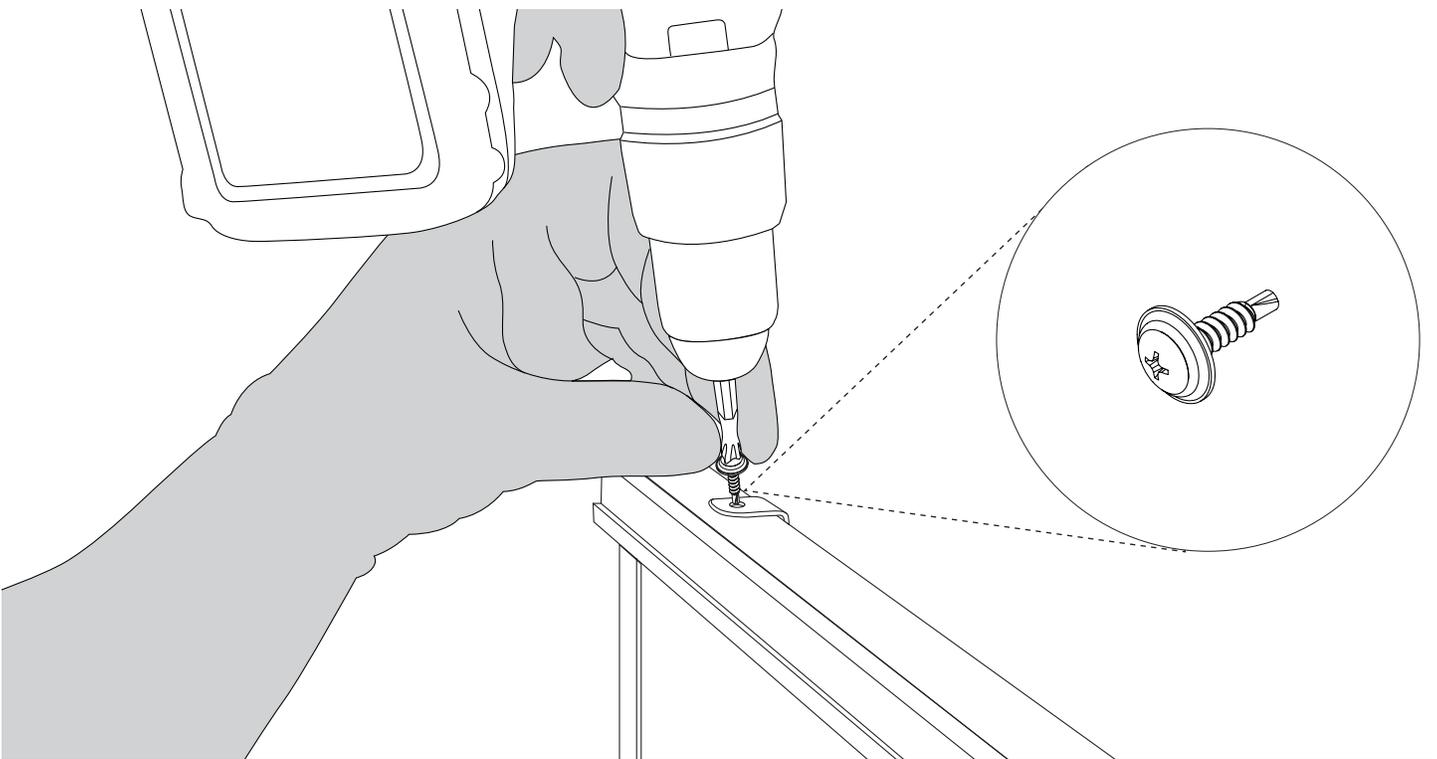
STEP 23

Slide all of the L-Clips downward, to where they are flush with the top edge of the board.



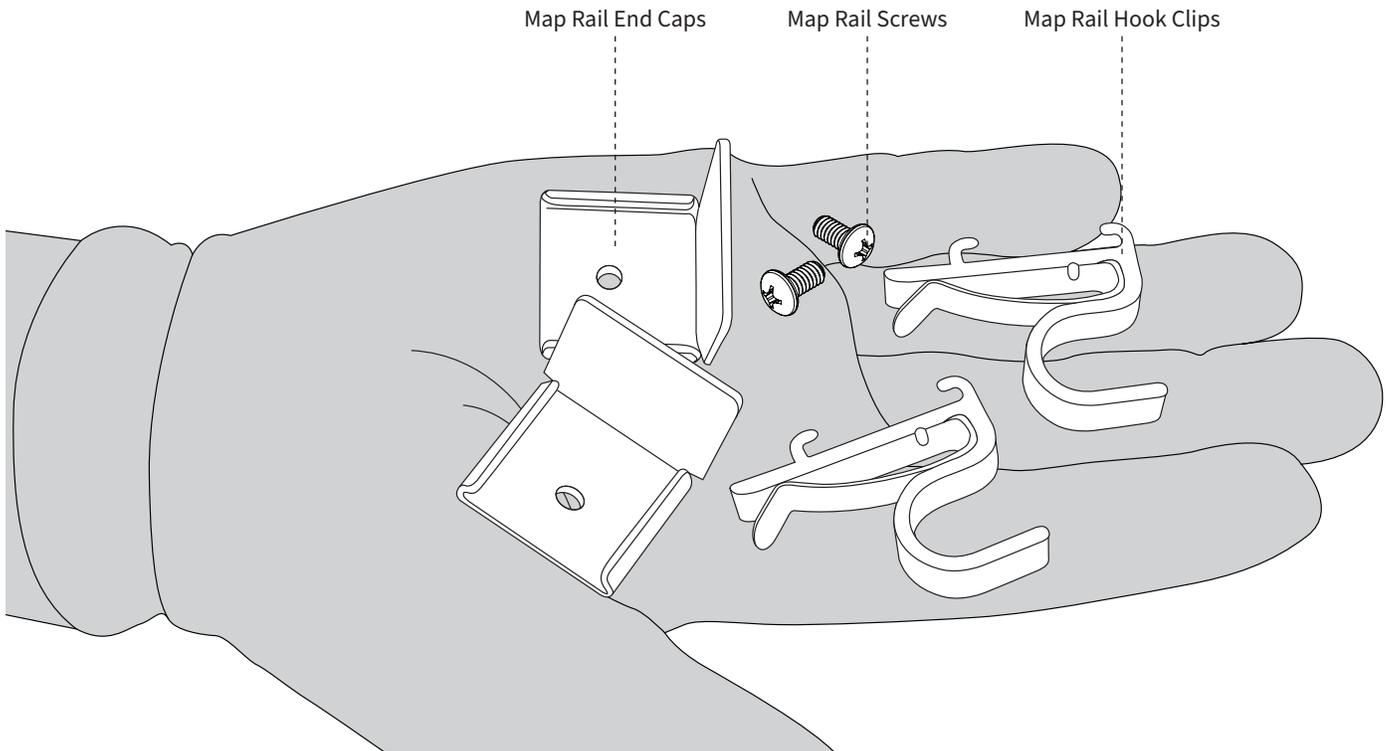
STEP 24

Secure the L-Clips to the top of the board using 5/8" self-tapping screws.



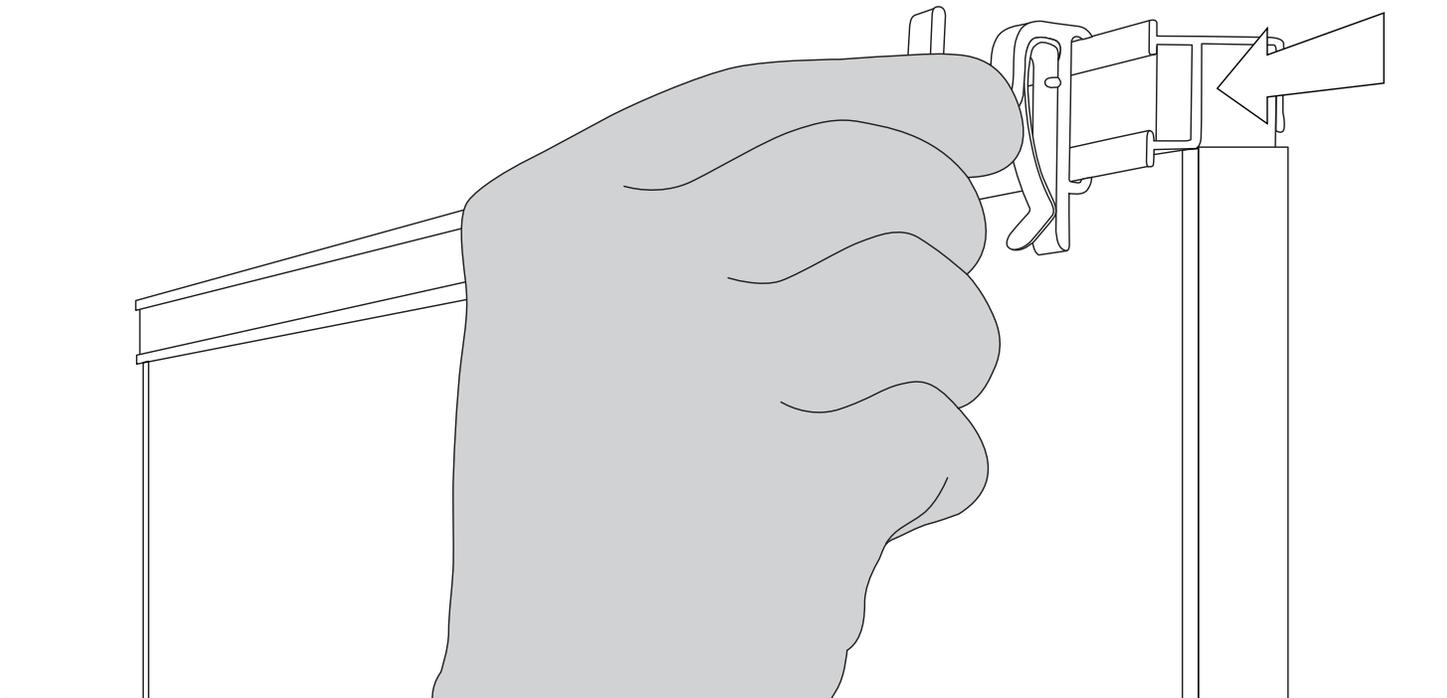
STEP 25

Installing the Map Rail Accessories



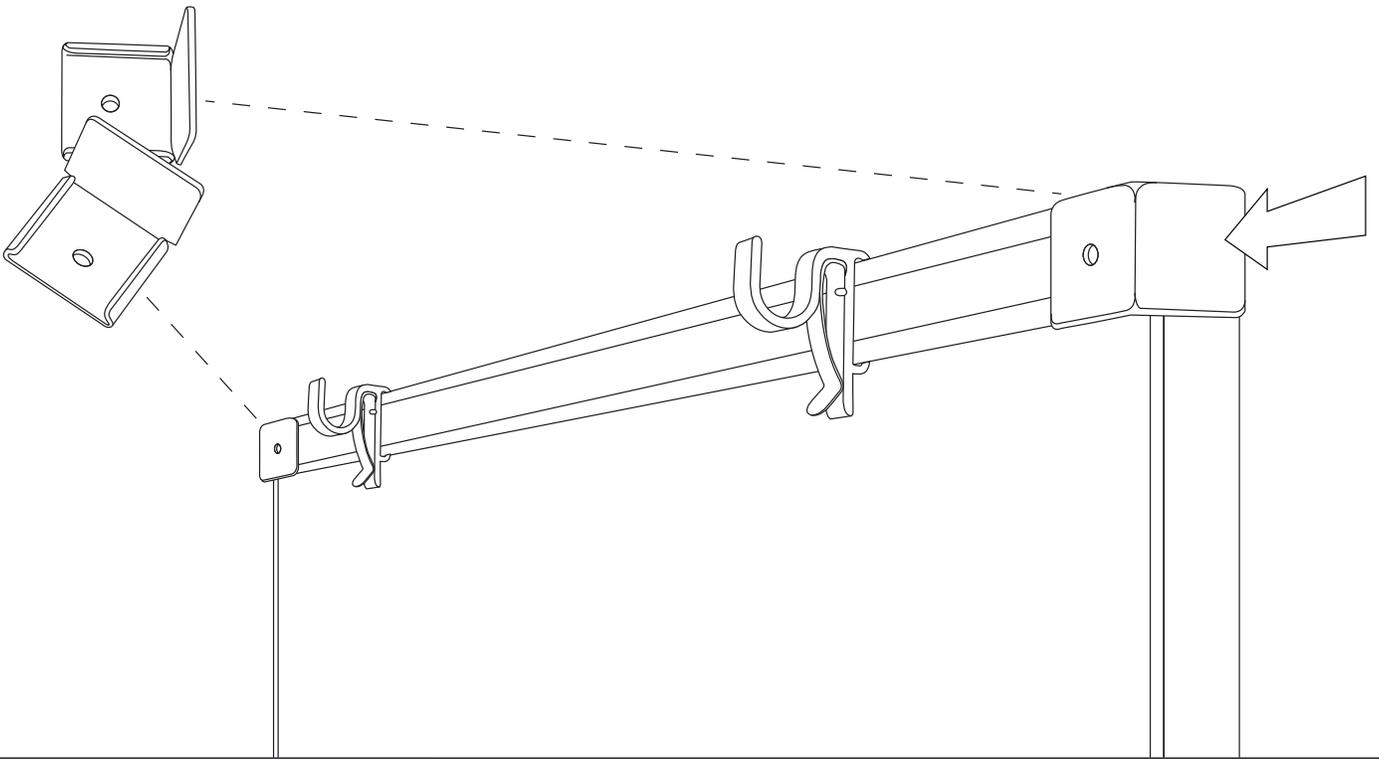
STEP 26

Hook Clips: Slide the hook clips onto the map rail with the hooks facing upward.



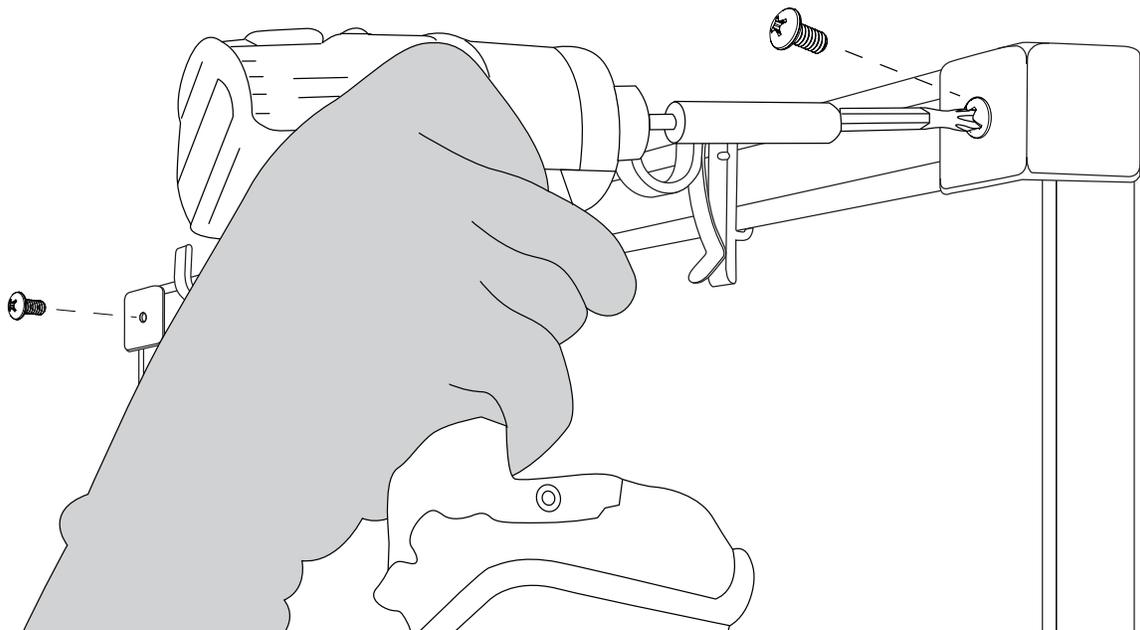
STEP 27

Map Rail Ends: Attach map rail ends to each top corner of the board.



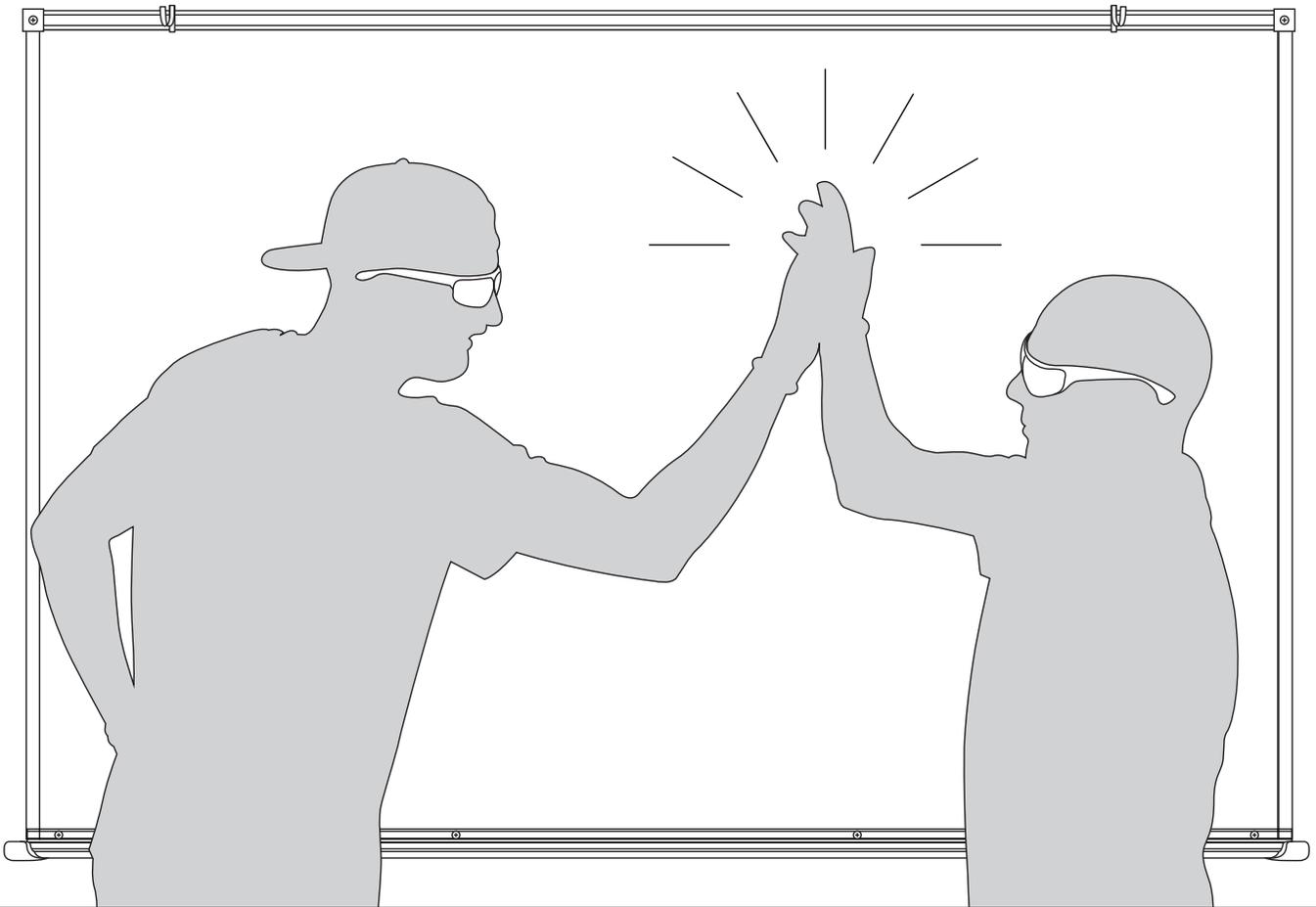
STEP 28

Secure them with map rail screws.



DONE

Board installation is complete. Enjoy your board!



THIS COMPLETES ASSEMBLY INSTRUCTIONS.